**INDEPENDENCE FIRE DISTRICT**

**Board of Directors Regular Board Meeting**

March 20, 2024

7:00 p.m.

**Standing Committees:**  **Budget:**  Scott Breeze, Bill Eggleston, Rick Messingschlager, **Employee:**  Scott Breeze, Adam Wilson, Pat Cook, **Investigation:**  Adam Wilson, Dan Richman, **Building:**  Scott Breeze, Artie Anderson, Rick Messingschlager, **Appreciation Dinner:**  Pat Cook, Dan Richman, Jason Stewart

**MEETING AGENDA**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
   1. **Chairman:** Bill Eggleston, **Treasurer:** Pat Cook, **Secretary:** Adam Wilson, **Members:** Artie Anderson, Rick Messingschlager, Dan Richman, Jason Stewart, **Attorney:** Steve Martin, **Fire Chief:** Scott Breeze
4. **SECRETARY’S REPORT**
   1. The February 2024 minutes were reviewed. There were no corrections. **Motion by Rick Messingschlager for acceptance of the Secretary’s report, seconded by Artie Anderson.  Motion passed 6-0.**
5. **TREASURER’S REPORT**
   1. Balance in the Heritage Bank accounts as of February 29, 2024 were (Capital) $1,118,571.06, (Operating) $4,198,047.72, and (Sweep) $150,000.00, and for a total of $5,466,618.78. **Motion by Dan Richman for acceptance of the Treasurer’s report, seconded by Artie Anderson.  Motion passed 6-0.**
6. **PAYMENT OF BILLS**
   1. Bills for the month of February were $63,250.37. Expenses were $527,287.56. Income was $294,639.30. **Motion by Rick Messingschlager for payment of the bills for February 2024, seconded by Jason Stewart. Motion passed 6-0.**
7. **CHIEF’S REPORT**
   1. It is recommended to add the job descriptions of Battalion Chief, Fire Marshall, and Executive Assistant to the list of approved job descriptions through the Kentucky Public Pensions Authority. **Motion by Rich Messingschlager to add the job descriptions of Battalion Chief, Fire Marshall, and Executive Assistant to the list of approved job descriptions through the Kentucky Public Pensions Authority, seconded by Artie Anderson. Motion passed 6-0.**
   2. Discussion on the contract regarding mutual aid agencies borrowing Fire District owned vehicles took place.
   3. A request for proposal for Worker’s Compensation Insurance was sent on 3/8/2024 with responses due by 4/12/2024 at 12:00 pm. This is for the Worker’s Compensation Insurance policy only.
   4. The Fire District received a grant from the Kentucky Fire Commission and will receive a limited number of fire helmets, fire gloves, and fire hoods.
   5. The Assistance to Firefighters Grant application has been submitted. Items applied for include self-contained breathing apparatus, ballistic gear, ice rescue gear, and multiple training courses. We are also looking into applying for a SAFER grant to add 3 employees.
   6. Discussions in switching patient care reports to the current records management system have been ongoing. An evaluation will be completed in the next few months.
   7. The first non-pilot Fire Officer Development Course is scheduled for the month of May. Participants will complete thirty-two hours of fire officer development training.
8. **BUDGET COMMITTEE**
   1. No report.
9. **BUILDING COMMITTEE**
   1. No report.
10. **INVESTIGATIVE COMMITTEE**
    1. No report.
11. **OLD BUSINESS**
    1. No report.
12. **NEW BUSINESS**
    1. No report.
13. **ADJOURNMENT**
    1. **Motion by Jason Stewart, seconded by Dan Richman. Motion passed 6-0.**

**Submitted by Adam Wilson, Board Secretary**